

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

City Clerk Heath, acting as Temporary Chair, called the meeting to order and welcomed everyone to the 2025 Reorganization Meeting of the Mayor and City Council.

Open Public Meetings Act

The Temporary Chairman announced pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided to two local newspapers. The agenda has been posted in the City Clerk's Office and on the City's website at www.somerspointgov.org.

Oath of Office

Newly elected City Council Member at Large Kirk Gerety was called forward and sworn in by City Clerk Shelby Heath while his wife Margie held the City's bible.

Newly re-elected City Council Member Janice Johnston was called forward and sworn in by County Commissioner Maureen Kern while her husband Charles held the bible.

Newly re-elected City Council Member Howard Dill was called forward and sworn in by City Clerk Shelby Heath while his granddaughter Emily held the bible.

They each received a round of applause from the audience.

Nomination and Election of a President of Council

Temporary Chair Heath called for the nomination and election of President of Council for the year 2025. Council Member Haberkorn was nominated by motion of Council Member Gerety and second motion of Council Member Dill. There being no further nominations, the nominations were declared closed. Council Member Haberkorn was then elected President of City Council by a unanimous roll call vote of those present. Council President Haberkorn received the gavel with a round of applause.

Nomination and Election of a President Pro-Tempore

Council President Haberkorn then called for the nomination and election of a President Pro-Tempore for the year 2025. Council Member Gerety nominated Council Member McGuigan, seconded by Council Member Dill. There being no further nominations, Council Member McGuigan was elected as President Pro-Tempore by unanimous roll call vote of those present.

Council Member McGuigan was declared President Pro-Tempore for the year 2025.

Council President Pro Tempore McGuigan thanked everyone who voted for him.

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Roll Call

Present: DePamphilis, Haberkorn, Gerety, Owen, McGuigan, Dill, Johnston

Absent: None

Also Present: Administrator Frost, Clerk Heath

Council President Haberkorn welcomed and thanked Senator Vincent Polistina, County Clerk Joe Giraldo, County Surrogate James Curcio, County Commissioners Maureen Kern, John Risley and June Burns, Hamilton Mayor Art Shenker, and Absecon Councilwoman Linda Evans.

He also wished Council Member Mike Owen and Margie Gerety a happy birthday.

Resolution No. 1 of 2025

M/S- Gerety/Dill

Council Member McGuigan expressed his excitement to cast his vote in favor of the appointment of Municipal Solicitor Thomas Smith.

No. 1 of 2025

Subject: Appointment of Municipal Solicitor

WHEREAS, the City of Somers Point has identified a need for a Municipal Solicitor for 2025; and

WHEREAS, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. Thomas G. Smith, Esq., be and hereby is appointed as Municipal Solicitor for the City of Somers Point for the period January 1, 2025, through December 31, 2025, inclusive.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with Thomas G. Smith, Esq., in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.

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4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S. 40A:11-5.(1)(a)(i) is not required.

Flag Salute

City Council President Haberkorn led the audience in the salute to the U. S. Flag and asked those present to remain standing for a moment of silence for Fire Company #1 Safety Officer Mike Weierbach, former Commissioner John Carmen, victims and survivors of the New Orleans tragedy, and former U.S. President Jimmy Carter.

Invocation

Police Chaplain Louis Strugala offered the invocation.

Council President Haberkorn thanked him for his inspiring words.

Members of City Council Address the Public

Council Member DePamphilis congratulated the returning City Council Members on their re-election, encouraged Council President Haberkorn for the start of his term, as well as congratulated Council Member McGuigan.

Council Member Johnston started by congratulating her re-elected counterparts and thanked all the voters for their confidence in her to continue to do her job on City Council. She reported to be very happy with the progress that had been made over the past few years and went on to express her confidence in President Haberkorn's ability to lead the Council moving forward.

Council Member Dill thanked his family, including his granddaughter, for coming, as well as the Republican Club for their support. He also thanked the taxpayers for the opportunity to represent them again. He then went on to thank the volunteers such as the Fire Department, Emergency Management and all other committees, as well as the professionals such as the Police, Fire, Emergency Management, Public Works, and the administrative staff and all other offices. Finally, he congratulated his running mates Janice Johnston and Kirk Gerety for their re-election.

Council Member McGuigan thanked the City Employees, Volunteers, Fire Department, Police Department and OEM. He also said he looks forward to serving on City Council in the coming year.

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Council Member Owen thanked all the first responders and veterans, as well as the volunteers. He also gave his support to President Haberkorn and everyone else on the Council and thanked everyone for returning.

Council Member Gerety started by thanking everyone for being at the meeting. He then proceeded to thank his running mates, City Clerk Shelby Heath, and his wife.

Council President Haberkorn thanked his wife for supporting him. He also thanked City Council for their confidence, as well as all of the volunteers that show their commitment to the City. He then proceeded to thank the City professionals and employees. Haberkorn expressed that he looks forward to being the new Council President.

Mayor Dennis Tapp Addresses the Public

Mayor Tapp started off by welcoming everyone back to City Council and expressed his deepest gratitude to all the volunteers. He thanked the Police Officers and Officers of Emergency Management and commended them for their hard work, as well as the dispatchers. He showed appreciation for the City Clerk's office, Tax office, Court, Finance Office, Construction office, Public Works and Sewer Department. Lastly, he expressed his excitement for the new year.

Proclamations:

The following proclamations were read by Mayor Tapp.

No. 1 of 2025

Subject: Appointing Historic Preservation Commission

WHEREAS, the City Council by Ordinance has established a Historic Preservation Commission in accordance with N.J.S.A. 40:55D-107 et seq. as more specifically set forth in Section 114-202 in Article XXVIII of Chapter 114 of the Somers Point Municipal Code; and

WHEREAS, the Somers Point Historical Commission currently consists of seven regular members and two alternate members; and

WHEREAS, it is the jurisdiction of the Mayor to make said appointments to the Commission; and

WHEREAS, it has also been determined that for a seven-member Commission, at least one member shall be a Class A member, one member shall be a Class B member and a third member shall be either a Class A or a Class B member so that a total of at least one less than a majority shall be of Classes A and B; and

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WHEREAS, Mayor Dennis Tapp wishes to appoint William Dunfee to the unexpired term of Greg DiSabatino, Class C member, said term expiring December 31, 2025; and Mayor Dennis Tapp wishes to appoint Lynn MacEwan as a Class C Member with a term expiring December 31, 2026; and

WHEREAS, Mayor Dennis Tapp wishes to appoint Greg DiSabatino to the unexpired term of Alternate Number 1 with a term expiring 12/31/2025; and

WHEREAS, Mayor Dennis Tapp wishes to reaffirm the following appointments with the term expiration dates designated below

BE IT PROCLAIMED THAT the Historic Preservation Commission consists of the following members with their terms of office noted:

CLASS A

Tara McGinnis - Regular Member

EXPIRATION OF TERM

December 31, 2025

CLASS B

Donna Mohr - Regular Member

December 31, 2026

Levi Fox – Regular Member

December 31, 2026

CLASS C

William Reinert - Regular Member

December 31, 2026

Marian McVeigh - Regular Member

December 31, 2026

William Dunfee – Reg. Member

December 31, 2025

Lynn MacEwan – Regular Member

December 31, 2026

ALTERNATES

Greg DiSabatino (Alt. No. 1)

December 31, 2025

Debi Argent (Alt. No. 2)

December 31, 2025

No. 2 of 2025

Subject: Appointing Planning Board Members

WHEREAS, due to the expiration of terms of Brian Cotton, Vince Lombardi and John O’Connot, I, Mayor Dennis Tapp hereby reappoint Brian Cotton with a term expiring December 31, 2028. I, Mayor Dennis Tapp hereby reappoint Vince Lombardi to Alternate Number 1 with a term expiring December 31, 2028. I, Mayor Tapp hereby reappoints John O’Connor to Alternate Number 2 with a term expiring December 31, 2028.

BE IT PROCLAIMED THAT the Planning Board as of this date consists of the following members with the expiration of terms noted:

CLASS I

Mayor Dennis Tapp

EXPIRATION OF TERM

Term of Office

CLASS II

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Michael R. Sweeney

One (1) Year Term 12/31/25

CLASS III

Howard Dill

One (1) Year Term 12/31/25

CLASS IV

Jack Shields

December 31, 2027

Brian Cotton

December 31, 2028

Gerald "Max" Slusher

December 31, 2025

Paul Striefsky

December 31, 2027

Vince Lombardi (Alt. No. 1)

December 31, 2028

John O'Connor (Alt. No. 2)

December 31, 2028

No. 3 of 2025

Subject: Environmental Commission Appointments

WHEREAS, vacancies exist on the Somers Point Environmental Commission due to the expiration of the terms and resignations of certain members; and

WHEREAS, I, Mayor Dennis Tapp hereby reappoint Bill Reinert and John Helbig for terms expiring December 31, 2027; and

WHEREAS, due to the resignation of Dan Myers, I, Mayor Dennis Tapp hereby appoint Pam Demarco to the vacancy with an expiration date of December 31, 2025.

THE SOMERS POINT ENVIRONMENTAL COMMISSION shall consist of the following members with the expiration of terms noted:

Pam Demarco

December 31, 2025

Linda Keyser

December 31, 2025

Sue Seckinger

December 31, 2026

Paul Ludgate

December 31, 2026

Jack Shields

December 31, 2026

Bill Reinert

December 31, 2027

John Helbig, (Chair)

December 31, 2027

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MAYOR AND CITY COUNCIL
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No. 4 of 2025

Subject: Appointing Veteran’s Advisory Board

WHEREAS, the Mayor and City Council for the City of Somers Point established, by virtue of Ordinance No. 7 of 2019 and under the authority of *N.J.S.A. 40A:1-1 et. seq.*, a Veterans Advisory Board for the City of Somers Point for the purpose of keeping the Mayor and Council informed of developments regarding veterans and for the purposes of coordination of Veteran related activities, issues, parades and developments which, in effect, affect the entire community; and

WHEREAS, the Mayor is desirous of appointing to said Veterans Advisory Board those members of the community whose qualifications meet those specified by said Ordinance; and

WHEREAS, the citizens that are hereby proclaimed to be members of the first Veterans Advisory Board within the City of Somers Point have served their Country honorably and with distinction and will be of benefit to the Mayor and Council in addressing and promoting the needs and affairs of veterans within our City for the betterment of our community and are otherwise eligible to serve on the Veteran’s Advisory Board.

NOW, THEREFORE, I, Dennis Tapp by virtue of the authority vested in me as Mayor of the City of Somers Point, County of Atlantic and State of New Jersey, do hereby proclaim that effective immediately the following persons shall be and are hereby appointed as members of the Veterans Advisory Board for the terms and positions so specified:

| Members | Expiration of Term |
|--|---------------------------|
| Thomas Innocente (U.S. Navy/U.S. Army Reserve) | 12/31/2025 |
| Ron Bird (U.S. Navy) | 12/31/2025 |
| John L. Glasser, Jr.(U. S. Air Force) | 12/31/2027 |
| Morgan Slaughter (U.S. Air Force) | 12/31/2026 |
| Phil Huber (U.S. Army) | 12/31/2027 |
| Larry Lemieux (Marine Corps.) | 12/31/2026 |
| Fred Fontana (U.S. Air Force) | 12/31/2026 |
| Howard Dill (U.S. Army Reserve) | |
| Richard DePamphilis (U.S. Navy) | |

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Resolutions:

Public Portion for Resolutions:

Council President Haberkorn duly opened the meeting to the public. Hearing nothing from the public, the public portion was duly closed.

Resolutions:

No. 2 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

Clerk Heath proudly swore in the Volunteer Fire Department Officers, which was met with a round of applause.

No. 2 of 2025

Subject: Fire Department Officers

WHEREAS, the members of the Somers Point Volunteer Fire Department have recommended the following officers; and

WHEREAS, the City Council of the City of Somers Point wishes to confirm said recommendations.

NOW, THEREFORE, BE IT RESOLVED that the officers of the Somers Point Volunteer Fire Department are as follows, with their terms noted hereon:

| | |
|---|--------------------|
| CITY FIRE CHIEF (3 Yr. Term – Exp. 12/31/25) | Michael R. Sweeney |
|---|--------------------|

| | |
|---|--------------------|
| DEPUTY FIRE CHIEF (3 Yr. Term – Exp. 12/31/25) | Michael C. Sweeney |
|---|--------------------|

| | |
|--|-------------------------|
| Asst. Chief (1 year) Exp. 12/31/25 | James Somers |
| Asst. Chief (1 year) Exp. 12/31/25 | Jay Loder |
| Captain (1 year) Exp. 12/31/25 | Timothy Welsh |
| Captain (1 year) Exp. 12/31/25 | Patrick Winkler |
| Lieutenant (1 year) Exp. 12/31/25 | Christopher Martin, Jr. |
| Lieutenant (1 year) Exp. 12/31/25 | Robert Blaine |
| Fire Marshall (3 years) Exp. 12/31/25 | Kimball Feinstein |
| Asst. Fire Marshall (1 year) Exp. 12/31/25 | Grae Ayers |
| Safety Officer (1 year) Exp. 12/31/25 | Robert Blumberg |

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Safety Officer (1 year) Exp. 12/31/25

Michael Weierbach

No. 3 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous vote of those present.

Clerk Heath proudly swore in the Harbor Master and Deputy Emergency Management Officers, which was met with a round of applause.

No. 3 of 2025

Subject: Appointments/Harbor Master and Deputy Emergency Management Coordinators

WHEREAS, it is the duty of Mayor Dennis Tapp to make certain appointments to various offices in the City of Somers Point as their terms expire.

NOW, THEREFORE, BE IT RESOLVED that the following list of appointments made by Mayor Tapp on the first day of January 2025, be confirmed at this time by the City Council.

HARBOR MASTER

1 Year Term (Expires 12/31/25)

Mike Kedziora

**MUNICIPAL COORDINATOR, OFFICE
OF EMERGENCY MANAGEMENT**

3 Year Term (Expires 12/31/26)

Philip Gaffney

**DEP. MUNICIPAL COORDINATORS, OFFICE
OF EMERGENCY MANAGEMENT**

1 Year Terms (Expire 12/31/25)

Police Chief Robert C. Somers
Jack Shields
Vacant

No. 8 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous roll call vote.

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No. 8 of 2025

Subject: 2025 Temporary Budget

WHEREAS, 40A:4-19 provides that if any contracts, commitments or payments are to be made prior to the adoption of the budget, the governing body shall, by resolution adopted within the first 30 days of the beginning of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

WHEREAS, the total of the appropriations so made shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges, and capital improvement fund; and

NOW, THEREFORE, BE IT RESOLVED BY THE Somers Point City Council that the following temporary appropriations attached to this resolution in the amount of \$4,587,000.00 for the Current Fund and \$810,225.00 for the Utility Fund be made for the period beginning January 1, 2025, and ending with the adoption of the budget for the fiscal year.

CURRENT FUND

| Account Number | Account Description | Account Type | Temp Budget |
|-----------------------|-------------------------------------|---------------------|--------------------|
| 5-01-20-100-101 | Administration Full Time S&W | Sub Account | 40,000.00 |
| 5-01-20-100-201 | Administration OE | Sub Account | 25,000.00 |
| 5-01-20-110-102 | Mayor & Council S&W | Sub Account | 20,000.00 |
| 5-01-20-110-201 | Mayor & Council OE | Sub Account | 23,000.00 |
| 5-01-20-120-101 | City Clerk Full Time S&W | Sub Account | 60,000.00 |
| 5-01-20-120-201 | City Clerk OE | Sub Account | 30,000.00 |
| 5-01-20-130-101 | Finance Full Time S&W | Sub Account | 40,000.00 |
| 5-01-20-130-201 | Finance OE | Sub Account | 20,000.00 |
| 5-01-20-135-212 | Professional Service Contract Audit | Line Item Control | 15,000.00 |
| 5-01-20-140-201 | Computer Data Processing | Sub Account | 50,000.00 |
| 5-01-20-145-101 | Tax Collection Full Time S&W | Sub Account | 25,000.00 |
| 5-01-20-145-201 | Tax Collection OE | Sub Account | 7,000.00 |
| 5-01-20-150-101 | Tax Assessment Full Time S&W | Sub Account | 10,000.00 |
| 5-01-20-150-201 | Tax Assessment OE | Sub Account | 25,000.00 |
| 5-01-20-155-212 | Legal Services OE | Sub Account | 75,000.00 |
| 5-01-20-165-212 | Engineer Professional Services OE | Sub Account | 5,000.00 |
| 5-01-20-170-204 | Economic Development | Sub Account | 5,000.00 |
| 5-01-20-171-216 | Historic Commission | Line Item Control | 1,000.00 |
| 5-01-20-172-216 | Arts Commission | Line Item Control | 1,000.00 |
| 5-01-21-180-101 | Planning Board Full Time S&W | Sub Account | 6,000.00 |

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| | | | |
|-----------------|---|-------------------|------------|
| 5-01-21-180-201 | Planning Board OE | Sub Account | 7,000.00 |
| 5-01-21-185-101 | Zoning Board Full Time S&W | Sub Account | 6,000.00 |
| 5-01-21-185-201 | Zoning Board OE | Sub Account | 5,000.00 |
| 5-01-22-195-101 | Construction Full Time S&W | Sub Account | 75,000.00 |
| 5-01-22-195-201 | Construction OE | Sub Account | 25,000.00 |
| 5-01-22-200-101 | Zoning & Code Enforcement Full Time S&W | Sub Account | 15,000.00 |
| 5-01-22-200-201 | Zoning & Code Enforcement OE | Sub Account | 7,000.00 |
| 5-01-23-210-234 | Liability Insurance | Line Item Control | 75,000.00 |
| 5-01-23-215-235 | Joint Insurance Fund | Sub Account | 150,000.00 |
| 5-01-23-220-284 | Traditional Plan | Sub Account | 750,000.00 |
| 5-01-23-225-111 | Unemployment Compensation | Line Item Control | 10,000.00 |
| 5-01-25-240-101 | Police Full Time S&W | Sub Account | 900,000.00 |
| 5-01-25-240-201 | Police OE | Sub Account | 60,000.00 |
| 5-01-25-250-101 | Dispatcher Full Time S&W | Sub Account | 115,000.00 |
| 5-01-25-250-201 | Dispatcher OE | Sub Account | 6,000.00 |
| 5-01-25-252-102 | Emergency Management Part Time S&W | Sub Account | 4,000.00 |
| 5-01-25-252-201 | Emergency Management OE | Sub Account | 2,000.00 |
| 5-01-25-255-102 | Fire Department Part Time S&W | Sub Account | 16,000.00 |
| 5-01-25-255-201 | Fire Department OE | Sub Account | 60,000.00 |
| 5-01-25-262-212 | Emergency Medical Services | Sub Account | 25,000.00 |
| 5-01-25-275-216 | Prosecutor OE | Sub Account | 8,000.00 |
| 5-01-26-300-101 | Public Works Full Time S&W | Sub Account | 150,000.00 |
| 5-01-26-300-201 | Public Works OE | Sub Account | 40,000.00 |
| 5-01-26-305-101 | Sanitation Full Time S&W | Sub Account | 150,000.00 |
| 5-01-26-305-201 | Sanitation OE | Sub Account | 100,000.00 |
| 5-01-26-310-101 | Public Buildings & Grounds S&W | Sub Account | 55,000.00 |
| 5-01-26-310-202 | Public Buildings & Grounds OE | Sub Account | 25,000.00 |
| 5-01-26-315-271 | Vehicle Maintenance | Sub Account | 50,000.00 |
| 5-01-26-325-216 | Municipal Services Act | Sub Account | 25,000.00 |
| 5-01-26-326-295 | Apartment Trash Reimbursments | Sub Account | 25,000.00 |
| 5-01-27-335-204 | Environmental Commission | Sub Account | 1,000.00 |
| 5-01-27-340-111 | Animal Control Services | Line Item Control | 3,000.00 |
| 5-01-28-370-101 | Community Recreation Full Time SW | Sub Account | 15,000.00 |
| 5-01-28-370-205 | Community Recreation OE | Sub Account | 10,000.00 |
| 5-01-28-375-101 | Parks & Recreation S&W | Sub Account | 60,000.00 |
| 5-01-28-375-213 | Parks & Recreation OE | Sub Account | 15,000.00 |
| 5-01-31-430-275 | Electric | Line Item Control | 60,000.00 |
| 5-01-31-435-276 | Street Lighting | Line Item Control | 60,000.00 |
| 5-01-31-440-278 | Telephone | Line Item Control | 60,000.00 |
| 5-01-31-445-281 | Water | Line Item Control | 30,000.00 |

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|-----------------|---------------------------------------|-------------------|------------|
| 5-01-31-445-282 | Waste Water | Line Item Control | 7,000.00 |
| 5-01-31-445-283 | Fire Hydrants | Line Item Control | 60,000.00 |
| 5-01-31-446-279 | Natural Gas | Line Item Control | 30,000.00 |
| 5-01-31-447-274 | Diesel Fuel | Line Item Control | 30,000.00 |
| 5-01-31-447-277 | # 2 Fuel Oil | Line Item Control | 1,000.00 |
| 5-01-31-450-284 | Telecommunications | Line Item Control | 15,000.00 |
| 5-01-31-460-273 | Gasoline | Line Item Control | 30,000.00 |
| 5-01-32-465-264 | Solid Waste | Sub Account | 100,000.00 |
| 5-01-36-471-112 | DCRP | Line Item Control | 5,000.00 |
| 5-01-36-472-111 | FICA & Medicare Employer Match | Line Item Control | 150,000.00 |
| 5-01-41-690-100 | NPP NEIGHBORHOOD PRESERVATION PROGRAM | Line Item Control | 25,000.00 |
| 5-01-41-704-112 | SAFE & SECURE GRANT(CITY) | Line Item Control | 50,000.00 |
| 5-01-43-490-101 | Municipal Court Full Time S&W | Sub Account | 50,000.00 |
| 5-01-43-490-201 | Municipal Court OE | Sub Account | 6,000.00 |
| 5-01-43-495-216 | Public Defender OE | Sub Account | 5,000.00 |
| 5-01-43-496-212 | LOSAP | Line Item Control | 5,000.00 |
| 5-01-44-901-111 | CAPITAL IMPROVEMENT FUND | Line Item Control | 35,000.00 |
| 5-01-45-930-111 | Interest on Bonds | Line Item Control | 245,000.00 |

Total 2024 Temporary Budget - Current Fund

4,587,000.00

Less Capital Improvement Fund

(35,000.00)

Less Debt Service

(245,000.00)

4,307,000.00

2024 Total Appropriations - Current Fund Budget 19,381,816.36

2024 Total Exceptions(Cap. Imp Fund & Debt Service) (2,483,900.00)

16,897,916.36

Allowable Amount

26.25%

4,435,703.04

SEWER UTILITY OPERATIONS

| Account Number | Account Description | Account Type | Temp Budget |
|-----------------|---------------------------------|-------------------|------------------|
| 5-07-55-501-014 | Sewer Salary and Wage - Regular | Line Item Control | 200,000.00 |
| 5-07-55-502-013 | Sewer Operating Expenses | Line Item Control | 125,000.00 |
| 5-07-55-502-015 | Sewer ACUA Expenses | Line Item Control | 300,000.00 |
| 5-07-55-522-017 | Sewer Bond Interest | Line Item Control | 100,150.00 |
| 5-07-55-523-020 | NJIB Loan Interest | Line Item Control | 2,075.00 |
| 5-07-55-523-021 | NJIB Loan - Principal | Line Item Control | <u>83,000.00</u> |

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| Total 2024 Temporary Budget - Sewer Utility | 810,225.00 |
| Less Debt Service | <u>(185,225.00)</u> |
| | 625,000.00 |

| | |
|--|---------------------|
| 2024 Total Appropriations - Sewer Utility Budget | 3,289,800.00 |
| 2024 Total Exceptions(Debt Service) | <u>(860,200.00)</u> |
| | 2,429,600.00 |
| Allowable Amount | <u>26.25%</u> |
| | 637,770.00 |

No. 9 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous vote of those present.

No. 9 of 2025

Subject: Zoning Board Appointment

WHEREAS, City Council appoints Morgan Slaughter to the unexpired term of Alternate No. 2 with a term expiring December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point, New Jersey that the Somers Point Zoning Board of Adjustment is constituted as follows:

MEMBER

EXPIRATION OF TERM

| | |
|------------------|---------------|
| Doug Gilbert | Dec. 31, 2027 |
| Joseph Craddock | Dec. 31, 2028 |
| Shawn Rowan | Dec. 31, 2025 |
| John Helbig | Dec. 31, 2028 |
| Elizabeth Lawler | Dec. 31, 2026 |
| Mike Kedziora | Dec. 31, 2027 |
| Rex Granus | Dec. 31, 2026 |

Alternates:

| | |
|--------------------|---------------|
| Harry Kent (No. 1) | Dec. 31, 2026 |
|--------------------|---------------|

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Morgan Slaughter (No. 2)

Dec. 31, 2025

No. 11 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

No. 11 of 2025

Subject: Appointment of Municipal Prosecutor

WHEREAS, the City of Somers Point desires to appoint Adam Barker, Esq., as Municipal Prosecutor, effective January 1, 2025 to December 31, 2025; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. Adam Barker, Esq., be and is hereby appointed as Municipal Prosecutor for the City of Somers Point for the period of January 1, 2025, to December 31, 2025.
2. The Mayor is hereby authorized to execute an Agreement with Adam Barker, Esq., for the calendar year 2025. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
3. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 12 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

No. 12 of 2025

Subject: Appointment of Public Defender

WHEREAS, the City of Somers Point wishes to appoint Frank Lentz, Esq., as Municipal Public Defender, effective January 1, 2025, to December 31, 2025; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

5. Frank Lentz, Esq. be and hereby is appointed as Municipal Public Defender for the City of Somers Point for the period of January 1, 2025, to December 31, 2025.
6. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contract Law because public bidding is not required for said service.
7. The Mayor is hereby authorized to execute an Agreement with Frank Lentz, Esq., for the calendar year 2024. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
8. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.
- 9.

No. 13 of 2025

M/S – Gerety/Johnston

This resolution was adopted by a unanimous vote of those present.

No. 13 of 2025

Subject: Contracting with Municipal Accountant

WHEREAS, N.J.S.A. 40A:5-4 requires an annual audit to be conducted by a registered municipal accountant; and

WHEREAS, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. The Mayor is hereby authorized to execute an Agreement with Leon Costello, RMC, of Ford, Scott & Associates for the calendar year 2025 to conduct the 2024 annual audit and assist with the preparation of the 2025 Financial Statement, 2025 Debt Statement and 2025 Budget. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 14 of 2025

M/S – Gerety/Johnston

This resolution was adopted by a unanimous vote of those present.

Council Member Dill thanked the Council for their desire to have him represent them on the Planning Board.

No. 14 of 2025

Subject: Class III Planning Board Appointment

WHEREAS, a vacancy exists in Class III category of the Somers Point Planning Board.

NOW, THEREFORE, BE IT RESOLVED that the City Council appoints Council Member Howard Dill to the Class III category of the Somers Point Planning Board for a one-year term expiring December 31, 2025.

No. 16 of 2025

M/S – Owen/Johnston

This resolution was adopted by a unanimous vote of those present.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

No. 16 of 2025

Subject: Recreation Commission Appointments

WHEREAS, Ordinance No. 1 of 1975 authorized the establishment of a Board of Recreation; and

WHEREAS, the Mayor of the City of Somers Point may appoint not less than three (3) nor more than seven (7) members as Commissioners to said Board of Recreation; and

WHEREAS, Mayor Dennis Tapp wishes to re-appoint Michael Stanton, who's current term has expired on December 31, 2024, to a new five-year term, expiring on December 31, 2029, and

NOW, THEREFORE, BE IT RESOLVED that the above appointment is hereby confirmed by the City Council.

THE RECREATION COMMISSION, as of this date, consists of the following members with their expiration dates noted:

| MEMBER | EXPIRATION OF TERM |
|-----------------|---------------------------|
| Donna Shields | December 31, 2026 |
| Larry Randour | December 31, 2025 |
| Brandon Adams | December 31, 2026 |
| Michael Stanton | December 31, 2029 |
| Chris Marshall | December 31, 2027 |
| Matt Endicott | December 31, 2028 |
| Michael Stewart | December 31, 2028 |

No. 19 of 2025

M/S – Dill/Owen

This resolution was adopted by a unanimous vote of those present.

No. 19 of 2025

Subject: Appointment of Tax Appeal Attorney

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

WHEREAS, the City of Somers Point has identified a need for an attorney for Tax Appeal Matters for 2025; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

Thomas G. Smith, Esq., be and hereby is appointed as Tax Appeal Attorney for the City of Somers Point for the period of January 1, 2025, to December 31, 2025.

1. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
2. This appointment is not exclusive during the term of this contract, and that the City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
3. The Mayor is hereby authorized to execute an Agreement in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 21 of 2025

M/S – Dill/Gerety

This resolution was adopted by a unanimous vote of those present.

Council Member Gerety acknowledged the excellent service the City has received from Kates Schneider Engineering year after year and expressed his excitement to have them appointed again.

Council Member Dill stated that he would like to echo Council Member Gerety’s comments on Kates Schneider Engineering.

No. 21 of 2025

Subject: Appointing City Engineer

WHEREAS, a vacancy exists in the position of City Engineer; and

WHEREAS, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. Greg Schneider of the firm of Kates Schneider Engineering, LLC, hereby is re-appointed as Municipal Engineer for the period of January 1, 2025, to December 31, 2025; and
2. This appointment is awarded without competitive bidding as a “Professional Service”, under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with Greg Schneider of Kates Schneider Engineering, LLC, in connection with these services, and, upon execution, the Contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 22 of 2025

M/S – Dill/Owen

This resolution was adopted by a unanimous vote of those present.

Council Member McGuigan acknowledged the excellent service the City receives from Polistina & Associates.

Council Member Dill stated that he agrees with McGuigan’s comment.

No. 22 of 2025

**Subject: Contracting with Polistina & Associates for Engineering Services
Regarding Somers Point Sewer Utility**

WHEREAS, there exists a need for engineering services in connection with the City of Somers Point Sewer Utility; and

WHEREAS, this Contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point, as follows:

- 1) Vincent Polistina of Polistina & Associates hereby is re-appointed to provide the engineering services necessary in connection with the City of Somers Point Sewer Utility for the year 2025.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

- 2) The Mayor is hereby authorized to execute an Agreement with Vincent Polistina in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
- 3) This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
- 4) As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 23 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous vote of those present.

No. 23 of 2025

Subject: Appointment of Bond Counsel

WHEREAS, the City of Somers Point has identified a need for Bond Counsel for 2025 and

WHEREAS, this Contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. McManimon, Scotland, & Baumann, hereby is appointed as Bond Counsel for the City of Somers Point for the period January 1, 2025, through December 31, 2025, inclusive.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with McManimon, Scotland, & Baumann, in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

No. 24 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous vote of those present.

Council Member Dill made note that these committee members are all volunteers and expressed his gratitude toward them.

No. 24 of 2025

Subject: Resolution Appointing Members to the Economic Development Advisory Commission

WHEREAS, Ordinance No. 1 of 2006 authorized the establishment of an Economic Development Advisory Commission; and

WHEREAS, Ordinances No. 31 of 2007 and Ordinance 5 of 2014 amended said Ordinance; and

WHEREAS, Somers Point City Council ratified in Chapter 20-3 of the City Code that the Economic Development Advisory Commission shall consist of not less than nine nor more than 12 regular members, all appointed by City Council, and all members shall have a term of office of three calendar years, or such lesser period of time as may be caused by the date of appointment, with terms expiring at 11:59 p.m., December 31 of each calendar year. Appointments shall be staggered such that not less than three appointments expire each year, and each year at least three members are to be appointed to full three-year terms.

WHEREAS, City Council wishes to appoint Chuck Westcot, Gerald “Max” Slusher and William Dumphy with a term expiring 12/31/2026 and;

WHEREAS, City Council wishes to appoint Kirk Gerety with a term expiring December 31, 2027 and;

WHEREAS, City Council wishes to appoint Richard Baehrle as Advisory Ex-Officio with a term expiring 12/31/2025 and;

WHEREAS, City Council wishes to appoint Thomas Bello as Advisory Ex-Officio with a term expiring 12/31/2025 and;
and;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Advisory Commission consists of the following members:

| <u>Regular Members</u> | <u>Expiration of Term</u> |
|-------------------------------|----------------------------------|
| Robert Phillips | December 31, 2027 |
| Chuck Westcot | December 31, 2026 |
| William Dumphy | December 31, 2026 |
| Denise Boyd | December 31, 2025 |
| Rob Hopkins | December 31, 2025 |
| John Helbig | December 31, 2025 |
| Levi Fox | December 31, 2025 |
| Max Slusher | December 31, 2026 |
| Adam Merilson | December 31, 2027 |
| Kirk Gerety | December 31, 2027 |

| <u>Advisory ExOfficio Member(s)</u> | <u>Expiration of Term</u> |
|--|----------------------------------|
|--|----------------------------------|

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

Thomas Bello
Richard Baehrle

December 31, 2025
December 31, 2025

No. 25 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

No. 25 of 2025

**Subject: Appointing Attorney to Represent the City of Somers Point in Matters Involving
New Jersey Council on Affordable Housing and Fair Housing Act Matters,
Regulations and Compliance**

WHEREAS, the City of Somers Point has identified a need for an attorney to provide advice, counsel and representation to the City of Somers Point on matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and

WHEREAS, it is the intent of the City of Somers Point to appoint counsel to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2025; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. Michael J. Edwards, Esq., is hereby appointed as an attorney to represent, advise and counsel the City of Somers Point on certain matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and
2. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.

The Mayor is hereby authorized to execute an Agreement with Michael J. Edwards, Esq., to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2025. The Agreement will be attached to this resolution and become a part hereof.

As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

No. 30 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

Council Member Dill recognized that the members of the Arts Commission are also volunteers.

Council President Haberkorn expressed his appreciation for the Arts Commission and what it has done for the Somers Point community.

No. 30 of 2025

Subject: Somers Point Arts Commission

WHEREAS, the Somers Point Arts Commission was established by Ordinance No. 13 of 2006; and

WHEREAS, vacancies exist on the Somers Point Arts Commission due to the expiration of the terms of the members.

NOW, THEREFORE, BE IT RESOLVED that the following members are hereby appointed with their terms expiring December 31, 2025:

Donna Mohr
Lois Gregory
Shana Kestrel
Karen Sutherland
Karen Cleighton
Christine Toland-Ulrich
Margie Gerety
Ginny Swift
Vacancy
Kate MacKenzie, Ex-Officio Member
Ashley Mathers, Ex-Officio Member

No. 31 of 2025

M/S – Dill/Gerety

This resolution was adopted by a unanimous vote of those present.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

No. 31 of 2025

Subject: Green Team Advisory Committee

WHEREAS, The City of Somers Point strives to save tax dollars, assure clean land, air and water, and improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, The City of Somers Point hereby acknowledges that the residents of Somers Point desire a stable, sustainable future for themselves and future generations; and

WHEREAS, by endorsing a sustainable path, the City of Somers Point is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, The City of Somers Point desires to focus attention on “Green” issues, so the City Council established a Green Team Advisory Committee pursuant to Ordinance No.21 of 2009; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the City Council of Somers Point that the following persons are hereby appointed to Green Team Advisory Committee:

| <i>1 Year Term Expires on:</i> | <i>Name</i> |
|--------------------------------|-----------------|
| December 31, 2025 | Jack Shields |
| December 31, 2025 | Pam Demarco |
| December 31, 2025 | Linda M. Keyser |
| December 31, 2025 | William Reinert |
| December 31, 2025 | Sue Seckinger |
| December 31, 2025 | John Helbig |
| December 31, 2025 | Paul Ludgate |

No. 32 of 2025

M/S – Dill/Owen

This resolution was adopted by a unanimous vote of those present.

Council Member Dill personally thanked James Rutala for all he has done for the City and its Grant Programs.

No. 32 of 2025

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

Subject: Appointing Planner and Grant Consultant

WHEREAS, the City of Somers Point has identified a need for a Planner and Grant Consultant to provide advice, counsel and representation to the City of Somers Point on matters involving planning and grant opportunities; and

WHEREAS, it is the intent of the City of Somers Point to appoint a Planner and Grant Consultant to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2025; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. James M. Rutala Associates, LLC, is hereby appointed as a planner to represent, advise and counsel the City of Somers Point on certain matters involving planning, grant opportunities and grant writing; and
2. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.
3. This appointment is not exclusive during the term of this Contract, and that City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
4. The Mayor is hereby authorized to execute an Agreement with James M. Rutala Associates, LLC, to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2025. The Agreement will be attached to this resolution and become a part hereof.
5. As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

No. 33 of 2025

M/S – Gerety/DePamphilis

This resolution was adopted by a unanimous vote of those present.

Council Member McGuigan conveyed his appreciation for Reverend Louis Strugala.

Mayor Tapp thanked Reverend Louis Strugala for his helpfulness.

No. 33 of 2025

Subject: Appointing Reverend Louis Strugala – Police Chaplain

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

WHEREAS, it is the desire of the City Council of the City of Somers Point to appoint Pastor Louis Strugala as the Police Chaplain for the Somers Point Police Department; and

WHEREAS, Pastor Strugala is in good standing as an ordained clergyman with basic training as a chaplain; and

WHEREAS, Pastor Strugala has agreed to serve on as a volunteer in the role of the Police Chaplain without rank, salary, or any other benefits; and

WHEREAS, the Police Chaplain will report to and be directed by the Chief of Police, his duties shall include, but not be limited to, assisting the department with Death Notices, station house adjustments, confidential counseling of any Police Officer who seeks such counseling, and any other duties that maybe assigned by the Police Chief;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that Pastor Louis Strugala is appointed as the Chaplain of the Somers Point Police Department by the City Council of the City of Somers Point, to serve in that capacity until December 31, 2025.

It is further **RESOLVED** that the City Council of Somers Point conveys their gratitude and appreciation to Pastor Strugala for agreeing to service in this role.

No. 34 of 2025

M/S – Gerety/Owen

This resolution was adopted by a unanimous vote of those present.

No. 34 of 2025

**Subject: Authorizing Award of Contract to Professional Benefits Consultants
 Inc**

RESOLUTION

**AUTHORIZING AN AWARD OF CONTRACT FOR EXTRAORDINARY
UNSPECIFIED SERVICES TO PROFESSIONAL BENEFITS CONSULTANTS
INC FOR INSURANCE CONSULTANT SERVICES RELATED THE PROGRAM
PURSUANT TO N.J.S.A. 40A:11-5(1)(A)(I) AND N.J.A.C. 5:34-1.1 ET SEQ.**

WHEREAS, the City of Somers Point, sought proposals for insurance consulting services, with said services being of the type which are extraordinary and not amenable to typical specification processes; and

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

WHEREAS, the scope of the aforementioned services is enumerated in more detail in the attached proposal; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides for the award of extraordinary unspecified services, without engaging in the bidding process, where such services are defined as “means services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor” pursuant to N.J.A.C. 5:34-1.2; and

WHEREAS, pursuant to Local Finance Notice AU 2002-2, insurance consulting services are listed as potential extraordinary unspecified services; and

WHEREAS, the City Administrator /Qualified Purchasing Agent, Jason Frost, and Chief Finance Officer, Shana Kestrel, have reviewed this matter and recommend the award this contract to Professional Benefit Consultants Inc; and

WHEREAS, the anticipated term of this Contract is one year or less, with the contract term to run from the commencement of the consulting services; and

WHEREAS, City Council deems it in the best interests of the City to award a contract to Professional Benefit Consultants Inc to provide the services delineated in the proposal and wishes to provide its approval to the award of contract; and

WHEREAS, such award of contract shall be in an amount not to exceed \$10,000.00 and the provision of N.J.S.A. 19:44A-20.5 are not applicable, and

WHEREAS, the availability of funds has been certified by the Chief Financial Officer who shall make an appropriate entry into the City’s encumbrance system pursuant to N.J.A.C. 5:30-5.1 and 5.2; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contract for “Professional Services,” without competitive bids and the contract itself, must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Somers Point, County of Atlantic and State of New Jersey that an award of insurance consulting services related to an evaluation of our health insurance plan is hereby made to Professional Benefit Consultants of 1601 New Rd #100, Northfield, NJ 08225, in an amount to be paid as described herein; and

REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 3, 2025, 7:00 p.m.

BE IT FURTHER RESOLVED, the Mayor and/ or City Administrator are hereby authorized and directed to execute any necessary Services Agreement where applicable, with Professional Benefit Consultants Inc; and

BE IT FURTHER RESOLVED, that the City Administrator, shall execute the necessary certifications required for an extraordinary unspecified services procurement as mandated pursuant to N.J.A.C. 5:34-2.3(b) if needed; and

BE IT FURTHER RESOLVED that this Contract is awarded without competitive bidding as a “Extraordinary Unspecified Service” in accordance with N.J.S.A. 40A:11-5(1)(a) and N.J.A.C. 5:34-1.1 et seq. of the Local Public Contracts Law because these services are services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor and meet the guidelines of Local Finance Notice AU 2002-2.

No. 36 of 2025

M/S – Dill/Gerety

This resolution was adopted by a unanimous vote of those present.

No. 36 of 2025

Subject: Appointment of COAH Municipal Planner

WHEREAS, the City of Somers Point has identified a need for a Fair Housing Act Municipal Planner (COAH Municipal Planer) for the period commencing upon appointment and for a term not to exceed one year to assist the City in developing and presenting a Compliance Plan to the New Jersey Superior Court for approval and acceptance; and

WHEREAS, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

5. **Colliers Engineering & Design, Inc.**, be and hereby is appointed as COAH Municipal Planner for the City of Somers Point for the period January 1, 2025, through a term to end not later than December 31, 2025, inclusive.
6. This agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
7. This appointment is not exclusive during the term of this contract, and that City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at is sole discretion.

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

8. The Mayor is hereby authorized to execute an agreement with Colliers Engineering & Design, Inc., in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
9. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5 (6) is not required.

No. 37 of 2025

M/S – Gerety/Dill

This resolution was adopted by a unanimous vote of those present.

No. 37 of 2025

Subject: Appointing Labor Attorney

WHEREAS, the City of Somers Point has identified a need for a Labor Attorney for the year 2025: and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

6. Barker, Gelfand, James, & Sarvas., is hereby appointed as Labor Attorney for the City of Somers Point for the period of January 1, 2025 to December 31, 2025.
7. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.
8. The Mayor is hereby authorized to execute an agreement with Barker, Gelfand, James, & Sarvas in connection with these services and upon execution, the agreement will be attached to this resolution and become a part hereof.
9. As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5(6) is not required.

REORGANIZATION MEETING

MAYOR AND CITY COUNCIL

January 3, 2025, 7:00 p.m.

Consent Agenda:

On the motion of Council Member Dill, seconded Council Member Gerety and carried to approve the Consent Agenda regarding the following resolutions.

No. 4 of 2025

Subject: Designating Council Meeting Dates

BE IT RESOLVED by the Council of the City of Somers Point that the dates listed below be designated as the time for regular Council Meetings for the year 2025 and said meetings shall be held in the Council Chambers of the Municipal Services Building and convene at 7:00 p.m., prevailing time.

BE IT FURTHER RESOLVED by the Council of the City of Somers Point that the dates listed below be designated as the time for Work Sessions and Executive Session as needed for the year 2025 and said work sessions and Executive Sessions shall be held immediately subsequent to the completion of the regularly scheduled Council meetings.

NOW, THEREFORE, BE IT RESOLVED that the above meetings are scheduled in conjunction with the Open Public Meetings Act of 1975 and the City Clerk is hereby directed to post a copy of this Resolution on the appropriate Bulletin Boards in the Municipal Buildings for the public's information, and to the City's website, as well as to furnish local newspapers with a copy of this Resolution not later than January 10, 2025.

Meeting Dates

| | | | |
|-------------------|--------------|--------------------|--------------|
| January 9, 2025 | Regular Mtg. | June 12, 2025 | Regular Mtg. |
| January 23, 2025 | Regular Mtg. | June 26, 2025 | Regular Mtg. |
| February 13, 2025 | Regular Mtg. | July 10, 2025 | Regular Mtg. |
| February 27, 2025 | Regular Mtg. | August 14, 2025 | Regular Mtg. |
| March 13, 2025 | Regular Mtg. | August 28, 2025 | Regular Mtg. |
| March 27, 2025 | Regular Mtg. | September 25, 2025 | Regular Mtg. |
| April 10, 2025 | Regular Mtg. | October 9, 2025 | Regular Mtg. |
| April 24, 2025 | Regular Mtg. | October 23, 2025 | Regular Mtg. |
| May 08, 2025 | Regular Mtg. | November 13, 2025 | Regular Mtg. |
| May 22, 2025 | Regular Mtg. | December 11, 2025 | Regular Mtg. |
| | | December 18, 2025 | Regular Mtg. |

Vineland Daily
The Press of Atlantic City
The Current

Ocean City Sentinel
Municipal Services Building
somerspointgov.org

Asbury Park Press
Cape May County Herald

**REORGANIZATION MEETING
MAYOR AND CITY COUNCIL
January 3, 2025, 7:00 p.m.**

No. 5 of 2025

Subject: Designating Official Newspapers

BE IT RESOLVED by the City Council of the City of Somers Point that the Vineland Daily Journal, Ocean City Sentinel, The Press of Atlantic City, The Asbury Park Press, Cape May County Herald and The Current be and are hereby designated as the legal newspapers for the City of Somers Point for a period of one year commencing January 1, 2025.

No. 6 of 2025

Subject: Financial Depositories

WHEREAS, the following financial institutions are enumerated as depositories of City funds:

Fulton Bank, Somers Point, NJ

Sturdy Savings Bank, Somers Point, NJ

New Jersey Cash Management Fund, Jersey City, NJ

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. That funds of the City of Somers Point which may be on deposit at any of the above enumerated financial institutions may be withdrawn on checks, drafts, advises of debit, notes or other orders for the payment of monies bearing any two signatures of the following individuals: Dennis Tapp, Mayor; Shelby Heath, City Clerk; Jason Frost, City Administrator, Chief Financial Officer; Shana W. Kestrel, and the financial institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any of the approved signatories.
2. That the financial institution is hereby directed to accept and pay without further inquiry any item drawn against any of the City's accounts with the financial institution bearing the signature or signatures as authorized above or otherwise, even though drawn or endorsed to the order of any signatory signing or tendered by such signatory for cashing or in payment of the individual obligation of such signatory or for deposit to the signatory's personal account and the financial institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of such item.
3. That any one of such signatories is authorized to endorse all checks, drafts, notes and other items payable to or owned by the City for deposit with the financial institution, or for collection or discount by the financial institution; and to accept drafts and other items payable at the financial institution.
4. That the above-named signatories are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or

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- items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.
5. That the authorities hereby conferred upon the above-named signatory shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by that financial institution at each location where an account is maintained. Any such notice shall not affect any items in process at the time notice is given.
 6. That the City Administrator and Chief Financial Officer be and are hereby empowered to establish and maintain the accounts they deem necessary at any of the above enumerated depositories.

No. 7 of 2025

Subject: Appointing Certifying Agent

WHEREAS, the rules and regulations of the Civil Service Commission require that the City of Somers Point designate a certifying agent for payroll reports and other matters.

NOW, THEREFORE, BE IT RESOLVED by the City Council that Shelby Heath is hereby designated as said certifying agent to the Civil Service Commission.

No. 10 of 2025

**Subject: Authorizing the Somers Point Tax Assessor in Conjunction with
Somers Point Special Tax Counsel to Settle and Compromise Certain
Real Property Tax Appeals Pending Before the Atlantic County
Board of Taxation or the New Jersey Tax Court**

WHEREAS, from time to time the Tax Assessor is presented with an opportunity to compromise, settle or otherwise dispose of certain tax appeals pending before the Atlantic County Board of Taxation or the New Jersey Tax Court; and

WHEREAS, for reasons of efficiency this Governing Body has determined that the Tax Assessor should not be required to present each such settlement to this body for approval; and

WHEREAS, it is in the best interest of the City to authorize the Tax Assessor in conjunction with Special Tax Counsel to enter into and consummate such settlements,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Taxing District of Somers Point that the Tax Assessor, in consultation with the Somers Point Special Tax Counsel is hereby authorized to settle or otherwise dispose of matters pending before the

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Atlantic County Board of Taxation or the Tax Court of the State of New Jersey without the prior authorization of this Governing Body when the amount of the settlement results in an assessed value which will not reduce the amount of the property tax payment due to the City of Somers Point by more than Ten Thousand Dollars (\$10,000.00) for any such property in any single tax year.

IT IS FURTHER RESOLVED that any settlement in excess of that threshold shall require the prior approval of this Governing Body.

IT IS FURTHER RESOLVED that the Tax Assessor in combination with the Special Tax Counsel shall render a quarterly written report to Council and the City Administrator, or on such more frequent basis as the Administrator or Council liaison may from time to time request, identifying those cases settled, all agreed upon assessment reductions, and the aggregate impact upon the property tax revenues to be derived by the City as a result of such settlements.

No. 15 of 2025

Subject: Authorizing Chief Financial Officer and City Administrator to Pay Required Bills

WHEREAS, it is recognized that the operational needs of the City may require certain bills to be paid prior to the opportunity for individual review and approval by City Council during the calendar year 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the City Administrator and Chief Financial Officer are hereby empowered to pay those bills which they deem necessary, on an as-needed basis.

BE IT FURTHER RESOLVED that said authorization is expressly conditioned upon the availability of sufficient funds, and all bills so paid will be presented to City Council by separate listing at the first meeting subsequent to payment.

No. 17 of 2025

Subject: Adopting Cash Management Plan

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is

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designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

- 1) The designation of a public depository or depositories
- 2) The authorization for investments as permitted by various applicable laws
- 3) The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
- 4) An annual audit of the Cash Management Plan
- 5) That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the Cash Management Plan attached hereto and made a part hereof is hereby adopted for the year 2025.

No. 18 of 2025

Subject: Appointing Risk Management Consultant for Atlantic County Municipal Joint Insurance Fund & Municipal Excess Liability JIF

WHEREAS, the Governing Body of the City of Somers Point has resolved to join the Atlantic County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, each a self- insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Funds require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.; and

WHEREAS, the governing body has determined to secure these services as an exception to a fair and open process pursuant to N.J.S. 19:44A-20.5; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point as follows:

1. Glenn Insurance of Absecon, New Jersey be and is hereby appointed Risk Management Consultant for the period of January 1, 2025, to December 31, 2025, in accordance with 40A:11-5; and
2. This appointment is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an agreement with Glenn Insurance in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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No. 20 of 2025

Subject: Appointing Fund Commissioner and Alternate Fund Commissioner

WHEREAS, the City of Somers Point is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the City Council of the City of Somers Point recommends the appointment of Shelby Heath to serve as Fund Commissioner and Allison Giampapa as Alternate Fund Commissioner in accordance with the FUND Bylaws.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that it does hereby appoint Shelby Heath as Fund Commissioner and Allison Giampapa as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

No. 26 of 2025

Subject: Sponsoring Various Memorial/Remembrance Services

WHEREAS, various Memorial and Remembrance Services are held in the City of Somers Point on property owned by the City; and

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WHEREAS, these events are not for profit activities, are not for the purpose of raising or soliciting funds and are solely for the purpose of honoring our veterans who gave of themselves for the good of our Country; and

WHEREAS, the Governing Body of the City of Somers Point believes it to be in the best interest of our citizens to sponsor these Memorial Events held on City owned property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point that the following Memorial and Remembrance Services held in the City of Somers Point to the extent held on property owned by the City of Somers Point shall be sponsored, endorsed and approved by the City:

| | | |
|-----------|----------------|--|
| Monday; | May 26, 2025 | Memorial Day Parade - Shore Road to Patriots Park with ceremony at Patriots Park. - 11:00 am |
| Thursday; | Sept.11, 2025 | 911 Remembrance Day, Patriots Day at Patriots Park 5:30 pm |
| Friday; | Sept. 19, 2025 | POW-MIA Recognition Day at Patriots Park |
| Tuesday; | Nov. 11, 2025 | Veterans Day - 11 am at Patriots Park |
| Sunday; | Dec. 7, 2025 | Pearl Harbor Remembrance Day - 1:00 pm at Somers Point Beach |

IT IS FURTHER RESOLVED, that the City Administrator is directed to send a copy of this Resolution to the Municipal Joint Insurance Fund.

No. 27 of 2025

Subject: Re-appointing Public Agency Compliance Officer

WHEREAS, the State Affirmative Action Office, Department of the Treasury, requires that an official person be designated as a liaison and to serve as a Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby re-appoints Municipal Clerk, Shelby Heath, to act in this capacity for the City of Somers Point.

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No. 28 of 2025

Subject: Setting Interest Rates for Delinquent Taxes

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for the nonpayment of taxes or assessments and sewer charges;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Somers Point, County of Atlantic, State of New Jersey, that:

1. In the event that payments of taxes or assessments and sewer charges are not paid on the due date, but are paid within a period of ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge no interest on all such delinquent payments.

2. In the event that payments of taxes or assessments and sewer charges are not paid within ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge interest at the rate of eight percent per annum on the first \$1,500.00 of the delinquency and 18 percent per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax or assessment was payable until the date of actual payment.

3. N.J.S.A. 54:6-67 specifically provides that a governing body may fix a penalty to be charged to a taxpayer where there is a tax and/or other municipal charge delinquency in excess of \$10,000.00 at the end of any calendar year on a given parcel of real estate; and

4. That a penalty equal to six percent of the amount of any delinquency in taxes and other municipal charges on a given parcel of real property shall be and is hereby imposed where the delinquency exceeds \$10,000.00 at the end of each calendar year.

BE IT FURTHER RESOLVED that a true copy of this Resolution be forwarded to the Tax Collector.

No. 29 of 2025

Subject: Authorizing the Mayor and/or the Administrator of the City of Somers Point to Sign Certain New Jersey Department of Environmental Protection and the New Jersey Department of Transportation Permit Applications and Other Routine Project Documents on behalf of the Sewer Utility for Projects Approved and Authorized by the Governing Body of the City of Somers Point

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WHEREAS, from time to time it is necessary for the Sewer Utility Engineer and the City Engineer to submit permit applications and other routine project documents to the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Department of Transportation (NJDOT) on behalf of the City for Sewer Utility Projects approved by City Council; and

WHEREAS, it is necessary for the Mayor and/or the Administrator of the City of Somers Point to sign such routine applications and documents on behalf of the City, and

WHEREAS, in submitting such applications and documents to the NJDEP and/or NJDOT it is necessary to reference the enabling resolution granting such signing authority to the Mayor and/or Administrator; and

WHEREAS, it has been brought to the attention of City Council that such an enabling resolution must be adopted:

NOW, THEREFORE, it is hereby **RESOLVED** by the Somers Point City Council that Dennis Tapp, in his capacity as Mayor of the City of Somers Point and Jason Frost in his capacity as City Administrator are hereby authorized to execute such applications and documents as may from time to time be prepared by the City or Sewer Utility Engineer as necessary to be submitted to the New Jersey Department of Environmental Protection and/or New Jersey Department of Transportation associated with any and all permits and permit applications required for approved City projects without necessity of any further approval from this governing body.

It is further RESOLVED that copies of this resolution shall be provided to the City Engineer, the Sewer Utility Engineer and the Code Enforcement Office Secretary.

No. 35 of 2025

Subject: Mandating Direct Deposit of Net Pay for All Employees of the City of Somers Point

WHEREAS, since its effective date of July 1, 2014, N.J.S.A. 52:14-15f has allowed the governing body of a municipality to determine by the adoption of a resolution or ordinance, as appropriate, to provide for the mandatory direct deposit of net pay for all employees of a municipality; and

WHEREAS, the City of Somers Point has previously offered to its employees the election having their net pay directly deposited to a banking institution of their choice; and

WHEREAS, the direct deposit of paychecks has become an acceptable manner of handling payroll for businesses, as well as public entities; and

WHEREAS, the direct deposit of employees' pay will reduce employee time and costs relative to the issuance of hardcopy paychecks; and

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WHEREAS, the Auditor of the City of Somers Point, has recommended the enactment of a resolution or ordinance mandating such direct deposit of the pay for the City's employees; and

WHEREAS, the aforesaid statute specifically allows for exceptions to be made to the mandatory direct deposit by a municipality; and

WHEREAS, this Governing Body recognizes the usefulness and cost savings associated with a mandatory direct deposit policy for the City's employees.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of Somers Point that effective September 1, 2021, all pay for City employees, unless excepted out by the City Administrator upon a request by an employee, shall be made by direct deposit to a banking institution of the employees' choice.

BE IT FURTHER RESOLVED that the City's Chief Financial Officer shall take all such steps to effectuate this mandatory direct deposit policy.

BE IT FURTHER RESOLVED that this mandatory direct deposit policy shall remain in effect until such time as further modified or rescinded the Common Council of Somers Point.

New Business:
None

Public Portion:

The meeting was duly opened to the public.

Hearing nothing further from the public, the public hearing was duly closed.

Comments from the Governing Body:

None

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Adjournment

Having no other business, on the motion of Council Member Owen, seconded by Council Member Dill and carried, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Shelby Heath, RMC/CMR
Municipal Clerk
Adopted: 1/23/2025